## 

## Webmaster

The SPL appoints a Webmaster, subject to the Scoutmaster’s approval. The Webmaster serves at the pleasure of the SPL, based on performance and active service. The term of office is typically four- or six- months.

The Webmaster may be any interested Scout (preference to Scouts First Class and higher, who need leadership credit to advance). He should have:

* Knowledge and ability necessary to maintain the Troop website
* Good attention to detail and follow-through
* Good judgment as to what is appropriate to post
* The Webmaster:
* Works with the Web Advisor to post appropriate content on the troop’s website, ensuring the Troop 2 website is as youth-run as possible
* At least once a month, works with the Historian to post pictures and facts (about troop activities) on the troop website.
* Updates the troop calendar at least weekly, if changes are needed per decisions made at Troop, PLC, or other meetings. It is important that changes impacting the immediate 3 months are made promptly, within 72 hours of notification. Changes to calendar items further in the future may be delayed for up to a week.
* Reviews at least one section of the troop’s website each quarter, proposing suggested changes to the ASPL (possibly at a PLC meeting), and implementing these changes if approved by the ASPL and Web Advisor.

Troop 2 **Webmaster** Contract \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(neatly printed name) (months served)

As **Webmaster** of Boy Scout Troop 2 in Colorado Springs, I agree to lead by example, and I make these commitments to my fellow Scouts, the adult leaders, and myself. I will:

|  |  |
| --- | --- |
| EXPECTATION | VERIFICATION |
| Participate in Introduction to Leadership Skills for Troops (ILST) at the beginning of my term, or complete training as specified by Scoutmaster. | Date attended: |
| Report my activities and progress to the Assistant Senior Patrol Leader (ASPL) at least once per month  *(date & initial each)* | \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ |
| At least once a month, post pictures and facts (about troop activities) on the troop website. | \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ |
| At least weekly, update the troop calendar if changes are needed per decisions made at Troop, PLC, or other meetings. Changes impacting the immediate 3 months should be made within 72 hours of notification.    \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ |
| Each quarter, review one section of the troop’s website and suggest changes to the ASPL. If approved by the ASPL and Web Advisor, make the changes. | \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

In addition, I will be on time and ready for meetings and Troop activities, tell the ASPL as soon as I know that I can’t attend a Scout event (and make sure that someone will assume my responsibilities), conduct myself by the Scout Oath, Scout Law, Scout Motto and Scout Slogan, wear the proper uniform at Troop meetings and events, help other scouts whenever possible, be especially supportive of younger and less experienced scouts, and have fun and help other scouts have fun too!

I understand that I will receive FULL leadership credit if I follow the above stated commitments. I may not receive credit if the above commitments are not met.

Start Date:\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_ Expected End Date:\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

**Scout’s Agreement**

I have read the job requirements for this position. I understand the duties and responsibilities of this position, and I agree to carry them out to the best of my ability. If I find that I am unable to meet this commitment, I will promptly ask to be removed from this position.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature) (date)

**Approval**

This scout has served in this leadership position through (Actual End Date)\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Scoutmaster’s Signature) (date) Rev. 2012/09/09